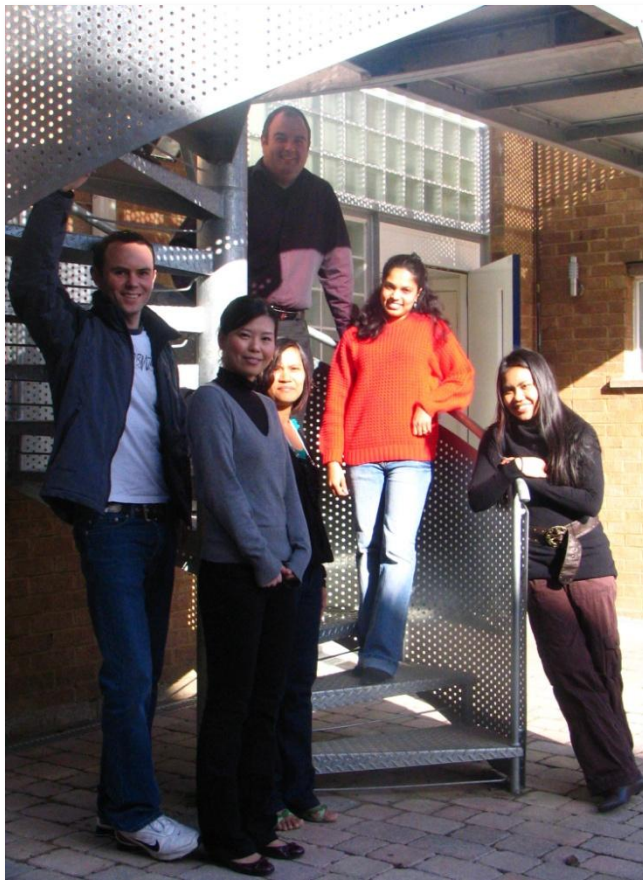


Welcome

Berkshire Language Centre is an independently owned language training centre servicing Berkshire and the surrounding areas. We pride ourselves on providing the highest quality teaching in a supportive and friendly environment. Our learners come from all over the world to improve their English. Our teachers are all highly qualified and experienced; we do not use trainee or unqualified teachers.



Our Key Services

- General English classes.
- Exam preparation including IELTS and the Cambridge First Certificate.
- 1-1 Private Tuition.
- Business English.
- In Company Language Training.
- Cultural Awareness and Social English courses.
- A range of language based training provisions for native English speakers.

If you have any questions or would like to meet us to discuss your requirements in more detail, please do not hesitate to contact us – we would be happy to hear from you:

Berkshire Language Centre,
The Old Vic, St Mary's Close, 14 High Street, Maidenhead, SL6 1YY.

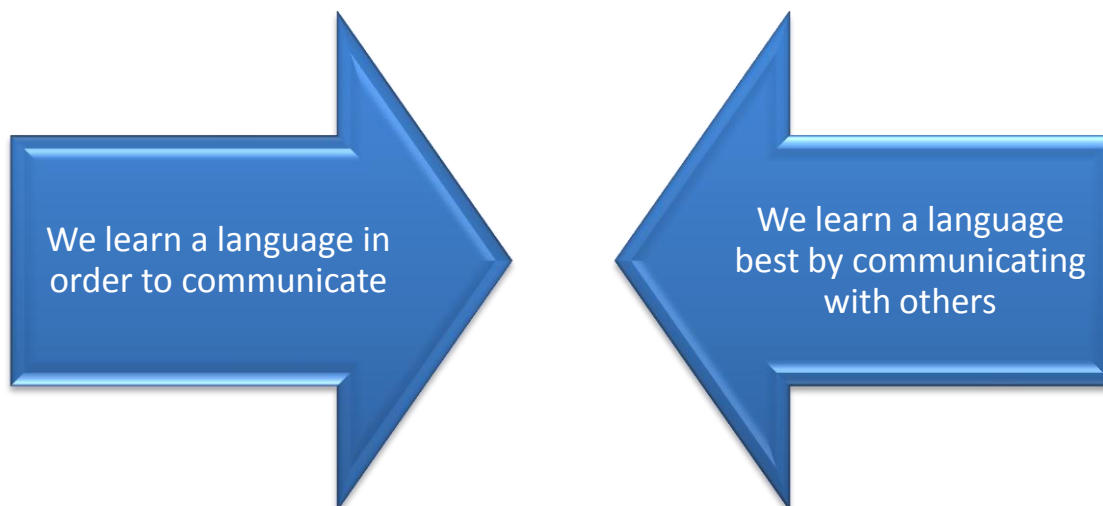
0118 901 0002

enquiries@berkshirelanguagecentre.com

Alternatively, use the 'contact us' form at berkshirelanguagecentre.com.

Our Beliefs

At Berkshire Language Centre, our language teaching is informed by two fundamental beliefs



This means that our language classrooms are highly interactive and communicative. We create a physical and emotional environment in which learners are encouraged to participate – to communicate with each other on matters of mutual and genuine interest.



Learners in a recent First Certificate class working together.

The best thing about Berkshire Language Centre is that it gives me a great opportunity for me to improve my English. There is a very friendly atmosphere between the teacher and students in our class. We improve by sharing good practice, enjoying talking, and doing our best.

Sevda, Bulgaria
IELTS Class, 2008

Our Principles

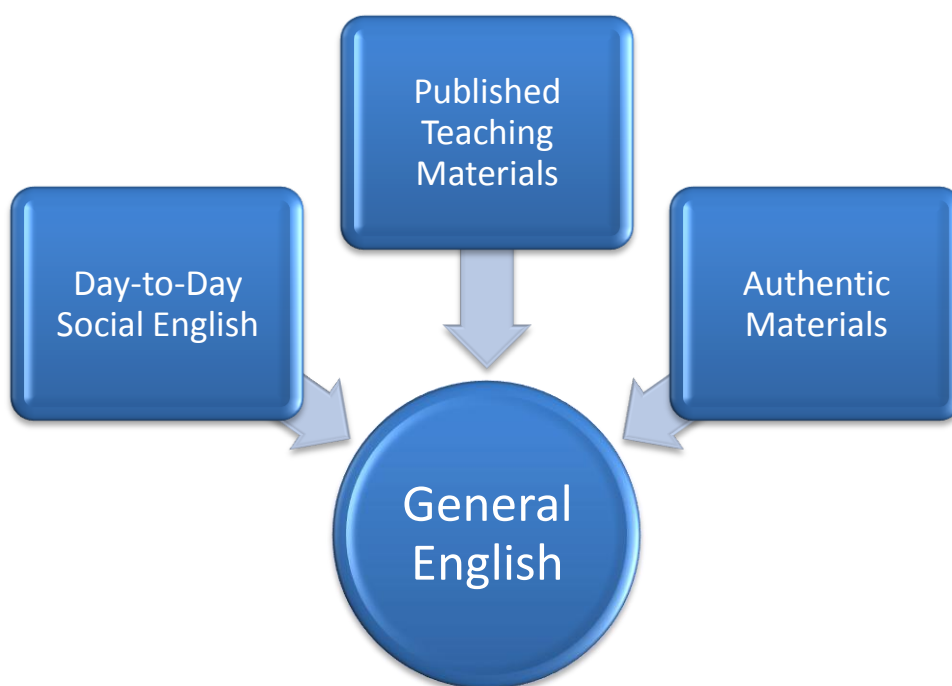
We have a number of principles which underpin these beliefs and therefore, our approach to language teaching:

- We look at how people use language in their day-to-day lives rather than just looking at formal structures.
- We recognise that communication is unpredictable and there may be many different, acceptable responses to any given situation.
- We place a high value on human relations and personalising situations in the classroom.
- We look at the needs of our learners and prepare activities which address those needs.
- We use materials which are appropriate to a particular group of learners; materials which they will find engaging, meaningful and useful. This often involves using authentic materials (those written for native English speakers).
- We maximise learner talking time in all sessions.
- We encourage learners to be as active and autonomous as possible. A good language learner takes responsibility for their own learning.
- We know how important it is to create an awareness of non-verbal communication such as body language.
- We recognise that language has a function as well as a form. The function of language is dependent on the context in which it is used.

Using these beliefs and principles, it is our aim to create a learning environment in which learners thrive and marked improvements are achieved and recognised.

General English

Many of our learners come to us with the aim of improving their English because they have moved to England with their partners or families and want to be able to communicate effectively on a day-to-day basis. Similarly, we have learners who have taken a year off from their studies in their home country so that they can spend some time in England and improve their English to help them with their future careers. For these learners, a General English course is often the most appropriate.



Our General English Courses use a variety of materials drawn from recognised published teaching texts as well as materials designed to teach the all important Social English our learners need to live comfortably and confidently in England. Wherever possible, we also use authentic materials – those written for and used by native English speakers – including newspapers and magazines, and radio and television broadcasts.

I want to thank you for helping me with my English. I now understand English much better and I have just passed my citizenship test.

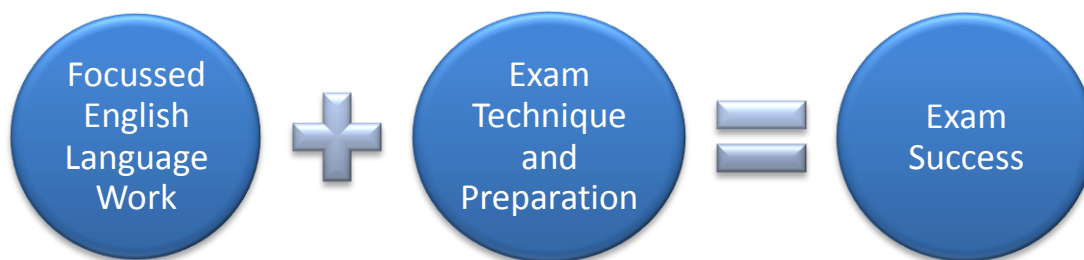
Ni, Thailand
General English, 2007

Exam Preparation Classes

Our exam preparation classes are extremely popular. We offer classes in a range of internationally recognised exams including the Cambridge First Certificate (FCE) and our most popular - IELTS. Our classes are small (usually only six or seven students) friendly but hard-working, creating an ideal learning environment.

Preparing Learners for Success – Our Approach

Unlike many of our competitors, we focus not only on the language content of the exam but also, the exam technique required for getting a good grade. All too often, good candidates fail to get the results they want (or deserve) because they are not well enough prepared to be able to produce their best work under exam conditions.



Our learners work hard to improve their skills and language awareness but also practise using effective techniques when answering exam questions. This helps them avoid common problems like running out of time and not answering questions as effectively as they can. We also provide advice on preparing mentally for the exam and conquering exam nerves. Many of our exam tutors are current or past Cambridge examiners and as such, we know exactly what students need to produce in order to get the best possible results.

Studying at Berkshire Language Centre, I experienced a dramatic improvement in my English on a weekly basis. Also, the lessons are well-structured and relevant to the Cambridge English Examinations. Most of all, the quality of the teaching makes me feel highly motivated all the time.

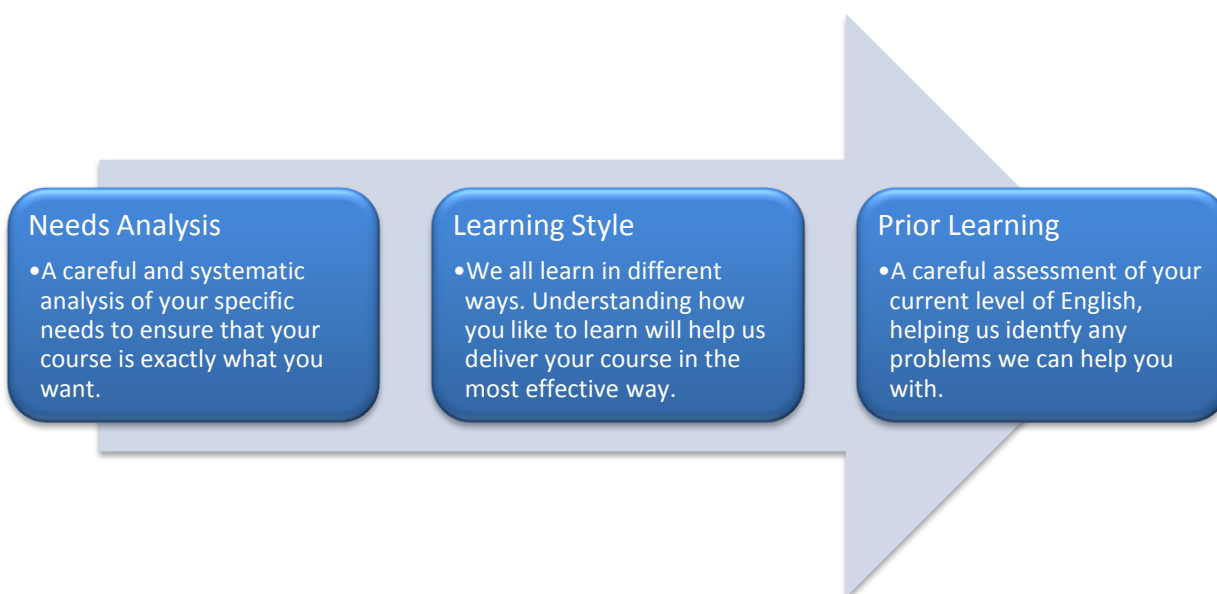
Viviana, Costa Rica
First Certificate Class, 2008

1-1 Private Tuition

Many of our clients need to improve their English quickly and often for specific reasons – maybe they are looking for a new job and need to improve their English for an interview or maybe they have just been promoted and now need to use their English in more demanding business and social settings. Whatever the reason for investing in 1-1 private tuition, it represents a significant commitment, which we are determined to equal.

An Individually Tailored, Personalised Course

We create an individually tailored course designed to meet your needs exactly. Unlike many of our competitors, we don't use an 'off-the-shelf' package; your needs are specific to you and we don't see why your tuition should be any different.



We start by asking you to complete a detailed needs analysis questionnaire, which gives us an overall picture of your requirements. We can then talk to you about any areas in which we feel we need more detail to ensure that we have a thorough understanding of why you are doing the course and what you need to achieve from it. We will also carry out an assessment of your preferred learning style. We all learn best in a slightly different way, understanding your preference will ensure that your tuition is delivered in the most effective way.

Finally, we will assess your current level of English to identify any problems or gaps in your learning we can help you with.

Quality Assured Course Structure

We now have a detailed understanding of exactly what you want to get from your course and will now agree a set of objectives with you. Using these as a guide, we will then prepare a set of individualised materials which not only target the areas you need to improve in, but also use language specific to your personal requirements.

Your objectives are reviewed throughout your course and at the end, we prepare a personalised report detailing how each objective has been met and making recommendations for further development.

I came to England with my wife, who had been relocated to the UK with her company. As my English was very basic, I was looking for an intensive course which would help improve my knowledge of grammar and my general communication.

I had contacted a few schools in Windsor and Maidenhead, but Berkshire Language Centre was clearly the most professional of them all since the very beginning. They accommodated not only my timing requests, but also tailored the classes to match my needs exactly as I progressed during the four months of training.

Garry Newman, the owner of Berkshire Language Centre, who was my teacher for the entire period of my course, is a true professional. He came very well prepared for each of my lessons and made the course entertaining and lively, using different teaching methods and tools.

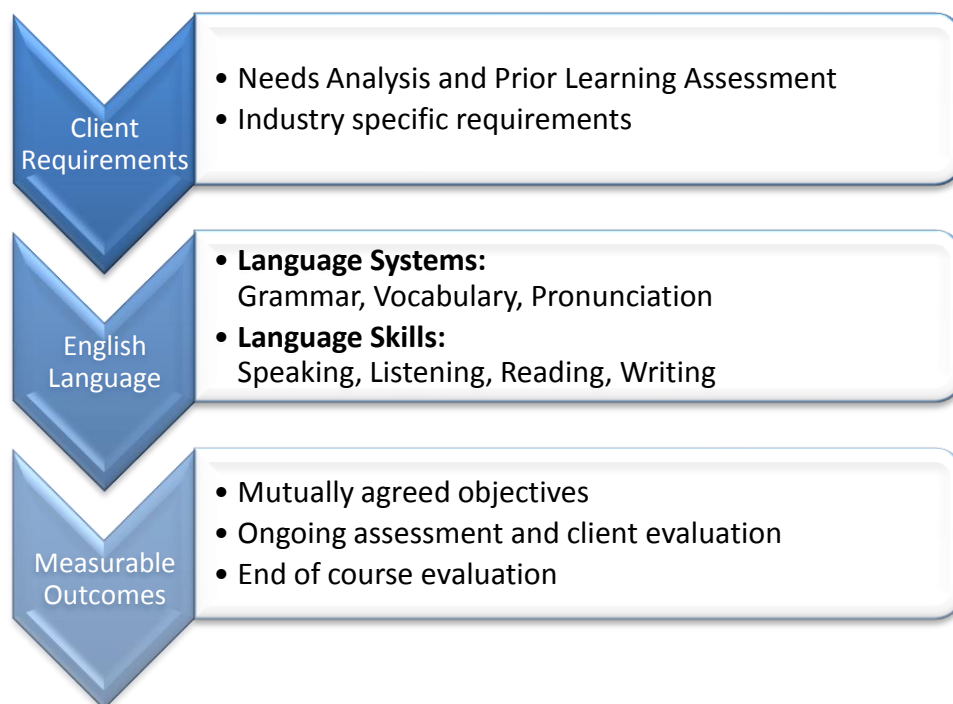
If I decided to join a language school again, I would definitely join Berkshire Language Centre. I would recommend them to anyone wanting to learn English.

Lubos Vencalek, Czech Republic
1-1 Private Client, 2007-2008

Our 1-1 courses are very popular and the feedback from our clients is always very positive. We think you will struggle to find a better quality, more effective personalised course anywhere.

In-Company Language Training

We use a similar personalised approach in our in-company training. Many of our business clients identify an English Language training need for a group of staff, which we are only too happy to address.



We develop a clear and detailed understanding of your needs, we will prepare a course using language specific to your professional or commercial sector. As such, the language taught will be immediately useful and you will quickly notice a significant improvement in the workplace. All materials will be written specifically for you to ensure they meet your needs exactly.



Engineers from Europa Healthcare who needed a specific course to improve their technical English.

Client-Centred Flexibility

Our individually tailored courses can be delivered either at our training centre in Maidenhead or in your own premises, on days and at times to suit your needs. We will work with you to ensure a highly effective training solution with the minimum amount of disruption to your normal working arrangements.

Corporate Training Packages

Many of our teachers and trainers come from a business background and worked in industry for many years before focussing on language teaching. This has allowed us to develop some highly effective language based training opportunities for native English speakers.

These include:

- Communication Skills, including communicating clearly in difficult and emotionally charged situations.
- Team building.
- Managing conflict at work.
- Developing effective writing skills including report writing.

Our corporate training is provided with the same core principles as our language work. Your course will be developed specifically for you to ensure that it exactly meets your needs.



Our Facilities

The majority of our teaching and training is provided at our training facilities in the Centre of Maidenhead:

The Old Vic
St Mary's Close
14 High Street
Maidenhead
SL6 1YY

We are only ten minutes walk from Maidenhead mainline train station and Maidenhead is well serviced by buses from all of the surrounding towns.

If you plan to travel by car, Maidenhead is situated on the A4 between Slough and Reading and is only five minutes drive from junction 8/9 of the M4. Maidenhead has plenty of public car parking but the most convenient for the Old Vic, is the multi-storey car park attached to the new Sainsbury's supermarket on the A4.

We take great pride in the service we provide and are happy that our learners enjoy the highest quality teaching in a friendly and supportive environment.

We look forward to hearing from you.

